



SIMPLY PLACED

October 2012

Where Will Simply Placed Be?

What: Sammamish Chamber "Business Short Stories"

Where: Restaurant Simone, 2285 NE 8th Street, Sammamish 98074

When: October 18, 11:15 - 1:00

Don't miss Debbie's keys to success as she presents her business short story along with other local business owners. Register [here](#) and join us for this great annual event!

What: Email Intervention

Where: Washington Painters & Decorators Association

When: October 26, 1:00 - 3:00

Tabitha will teach attendees strategies to reduce email processing time by diminishing email interruptions, revealing power of decision making, reducing email volume & improving email quality.

What: Organization for Teens

Where: National Charity League Meeting, Mercer Island, WA

When: November 18 7:00 - 8:00

Kelly will be speaking on a variety of organizing topics all geared to help moms and daughters get and stay organized.

What: 6th Annual Pre-Holiday Shopping Event

Where: Simply Placed ([RSVP](#) for specifics)

When: November 1, 4:30 - 8:30



Don't wait until the last minute to start your holiday shopping! Get your shopping done within a budget and avoid the crowded stores and hassle of schlepping all over the place. Save time, stress, and money by starting in November at our Annual Pre-Holiday Shopping Event. Vendors will show their

Small Changes for a Big Impact

Do you ever feel overwhelmed by the state of your home or office? Feel like there's too much to do and you don't know where to start? This month we offer small changes you can make that will have an impact on the overall organization of your home and office. We've also got motivational tips to share to keep you on track and make a big difference.

Paper clutter is a source of stress and disorganization for many. It's hard to keep up with where your important notes are documents are. [Organizing with a Customizable Notebook System](#) makes it easy to keep what you need and only what you need at your fingertips. Having a working, customized filing system can make all the difference in your home or office. In [End the Paper Pain with Freedom Filer](#) we recommend setting up a filing system that works for you and is easy to use, like the Freedom Filer.

We could all use a little encouragement sometimes to help keep us going with our small changes. In [Life Lessons Learned from Stand Up Paddle Boarding](#) we recommend celebrating the small successes. Starting with something simple and small will be a building block for later successes. Finding support will also help keep you on track. Try getting motivation from an online community like the one recommended in our post [Get it Done with Goalforit!](#)

The general organizing guidelines in [Tips to Organize Your Space](#) can help you bring all your little changes together to make real progress organizing your home or office. If you start small and keep motivated, there isn't any organizational goal you can't accomplish. If you feel like you could use an extra hand (or two or three) you can virtually meet us in our post [Have You Met the Simply Placed Team Yet?](#) and [let us know](#) if we can help you bring all your little changes together.

Did you participate in any of our Tuesday Ten Minute Toss Challenges this past month? If you're short on time, but motivated to check something off your list, we've got some quick and easy ideas for you. Recent examples include: [Toss Old Notebooks](#), [Toss House Painting Supplies](#), [Toss Clipped but Untried Recipes](#), [Toss Unused Picture Frames](#), [Toss Coupons](#), [Toss Condiments](#), [Clear Car Clutter](#) and [Toss Briefcases and Backpacks](#). You can return to the [blog](#) or our [Facebook page](#) every Tuesday for a new challenge.

We also have our Tech Talk Thursday feature! We'll keep you informed and give you tips on how to use technology to help you stay organized and productive. If you run across a cool app, product or technological solution that we should know about, please don't hesitate to let us know. Return to [our blog](#) and [Facebook page](#) every Thursday for the latest and greatest! Check out our latest topics: [Online Lists for the List Lover](#), [Organize Your Internet Bookmarks](#), [Automatically Keep Your Inbox Clean with Unroll.me](#), [Manage Your Medical Savings Account with](#)

wares and other personal shopping assistance to help you cross everyone off your list and finish your shopping early this year. Here's to more joy and less stress this Holiday Season!

What: Getting Organized for the Holidays radio interview
Where: Contact Talk Radio Network
When: November 2, 12:00 - 1:00

Listen in as Debbie is interviewed by Host Leslie Irish Evans about how to get organized for the holiday season. Check out the [event details](#) and join us for this great show!

Simply Placed News

Get Ready for the Launch of our New Website!

Later this month will be the launch of our newly redesigned website! We invite you to check it out and let us know what you think.

Organize Your Business

Want to help your company or organization meet their goals? We have a host of topics to benefit your employees or members. [Contact Us](#) today to find out how we can customize an offering to best suit your needs. Join the ranks of successful companies like Comcast, Costco, Microsoft, and the Seattle Seahawks/ Sounders FC who have done just that. We look forward to working with you.

Chat With Us!

Would you like access to regular tips on organization and productivity? Visit our [Facebook Page](#) and subscribe by clicking "like" to receive regular tips! You can also follow us on [Twitter](#), or subscribe to the [RSS Feed](#) for our Blog. Either way, we look forward to sharing information with you and hope you'll engage in the conversation. We love to hear from you!

Homework Hassles?

Overwhelmed by the challenges of getting back into the school year routine? Check out our newest mini-series, Helpful Homework Hints. In [Helpful Homework Hints \(part 1\)](#) our tips help you create a great environment for your student and in [Helpful Homework Hints \(part 2\)](#) we offer time management tips for your kids. Stay tuned for our third installment, coming soon!

[FlexMinder](#), [Back-to-School Apps for the College-Bound](#), [Keep Tabs on Your To-Do List with Todoist](#) and [Leverage Your Social Network to Sell Your Stuff Online with Yardsellr](#) to get some fresh ideas!

Are health and wellness important to you and your family? We'll keep you motivated with the best organizing tips for keeping healthy and active even when you're short on time. Check out of recent posts [5 Health Benefits of Being Organized](#), [Healthy, Wholesome Picnic Foods](#), [Eating Healthy with Mesa de Vida](#), [Finding a New Fitness Level](#), [Making Time for Exercise](#), [Inoculations, They're Not Just for Kids](#) and [Getting Stress-Relief from Your Vacation](#).

Do you have a topic or organizing question that you would like us to address in this newsletter or on the blog? We love to hear from you, so please [let us know](#) what you would like us to blog about.

Featured Product



Time Timer

See the passage of time and keep yourself on track with Time Timer. Time Timer keeps you focused, keeps meetings on schedule, and helps you give succinct and well-timed presentations. A Time Timer is a small, portable device that visualizes the passage of time. For \$32.85, it's a small thing that can make a big impact on your productivity! [Let us know](#) if you would like to purchase a Time Timer!



Simply Placed | 26510 SE 19th Ct. | Sammamish, WA 98075
206-579-5743 | www.itssimplyplaced.com

[Send to a Friend](#)

If you no longer wish to receive the Simply Placed News, [click here](#)